



Register New User / Project						
General	SH	NNF	RMH			
Name	Surname Given Name(s)					
Project/Study						
Existing Email Address						
Supervisor(s)						
Status	Staff	Student	Other:			
Staff/Student please circle most appropriate	Melbourne Health/NWHCN	UniMelb	Other:			
Level (you can circle more than 1)	Undergrad	Honors	Masters	PhD	DPsychClin	RA
	Fellow	Clinician	Volunteer	Visitor	Other:	
Anticipated length of NIL use	0-3 mths (5)	3-12 mths (4)	1-3 years (3)	3+ years (2)	Other:	
How many days a week	1 days (5)	2 days (4)	3 days (3)	4 days (2)	Week (1)	Varying (5)
Anticipated start date	Include buffer period in weeks					
Anticipated finish date	Include buffer period in months					
Briefly describe what you understand you will be doing at MNC						
EHS						
Has an Induction been performed?	YES / NO			If NO, speak to Office Manager or EHS representative on site		
Software Use	NON IMAGING (Please circle what you anticipate you will need)					
Office	Email / Outlook Entourage	Word	Spread sheet / Excel	Presentation /Powerpoint	Web page Designer	Other
Finance	THEMIS		iCMS	InfoPoint	Other:	
Miscellaneous	PDF docs		Project Software	Referencing	Statistics	
	Image / Photo		Neuropsych	Other		

Experience (Have you any in)	Definitely	Yes	Sort of	Maybe	No	Definite No
Linux / Unix						
Windows OS						
DOS						
MAC OSX						
Microsoft Office						
Microsoft Access						
Adobe Acrobat (& Reader)						
SPSS						
Endnote / Ref Manager						
Images						
Is this data already collected and on the System	YES			NO		
What sequences will you be using	fMRI	DTI/MTI	T2	PD/T2	3D T1	Reports
What is the total cohort size	200+	100-200	80-100	50-80	20-50	0-20
What is magnetic field strength of the images	3T	1.5T	Both	Other:		
Analysis						
What programs do you anticipate you will be using	Analyze	MEDx	FSL	SPM	Matlab	MriCro
	iBrain	BRAINS	Freesurfer	Other:		
If you are doing volumetric analysis, what regions are you doing	ICV	WBE	Hemisphere	Lobes	Cereb	Ventricles
	OFC	DLPFC	Temp	Cing	Caudate	Thalamus
	Pituitary	Hipp	Perirhinal	Entorhinal	Parahipp	Amygdala
	Internal Cap	Corpus Call	Other:			
If you are doing fMRI analysis, how many fMRI subjects in total	0-10	10-20	20-50	50-80	80+	
If you are doing fMRI analysis, how many group analyses (Controls vs OCD vs Chronics vs FEPs)	Two	Three	Four	Other:		
Other						
Is all data generated from your time in lab staying on the system after you go	Yes			No		

Requests/Requirements	Equipment / Software / Other				
	Attach any supporting documentation; including project description, budget and specification requirements.				
	Also specify if personal notebook/computer is to be used and connected to network				
Office Use Only					
Allocation	Room			Computer	
Authorised: Office/Business Manger and Scientific or Clinical Director					
Date:	Authorised:			Processed:	
Income/Expenditure Form:	Yes / No	Reason:			
FMIS	Yes / No	Reason:			
Imaging Lab Use Only					
Username:			Location:		
Group allocations:		Data Dir:			
Quanta Ratings:	Supervisor:	Machine:	Disk:	Total:	
Authorised: Lab Manager and Scientific or Clinical Director					
Date Authorised:					
Date Processed:					
EHS Action Required					
Training required: (circle)	EHS for supervisors	EHS for non supervisors	Manual Handling & Ergonomics	Risk Management	Other:
Notes:					